



Modern transportation
 P. (310) 972-9444 P. (714) 660-8060
 www.modernshuttle.com
 info@modernshuttle.com

Client Itinerary & Charge Authorization Form

Please see Terms of Use attached to this form (total of 2 pages).

Client Full Name _____ Company Name _____

E-mail: _____ Client Phone: _____ Fax: _____

Guest Name: _____ Guest phone: _____ Need Event Assistant: _____

Number of Passengers _____ Corporate events: _____ Coordinator: _____

Vehicle type requested: _____ Coordinator cell: _____

Pick-up Time _____ Instruction: _____

Pick up Date _____ Special Note: _____

Event Instructions: _____

Pick-up Address * 1	Airport:	Port:	Location:
Address: _____			
City _____ State _____ Zip _____			
Pick-up Address * 2	Airports:	Port:	Location:

City _____ State _____ Zip _____			
Final Destination	Airport:	Port:	Location:
Address: _____			
City _____ State _____ Zip _____			
Special Instruction: _____			
Wait & Return Instruction: _____			
Airport:	Terminal:	Airline:	Flight #:
Fight Departure time:	Flight Arrival Time:		
Method of payment & Billing:			
Credit Card _____ Corporate account billing _____ Credit card on file _____			
Contract Rate: -----Estimated Quote: -----Estimated Hours: -----			
Modern transportation will not be responsible for changes in the airline flight time. It is the full responsibility of the clients /passengers to verify and notify Modern transportation			

Credit card authorization & contract form.

PLEASE PRINT OUT AND COMPLETE THIS AUTHORIZATION AND RETURN IT TO OUR OFFICE BY FAX OR BY E-MAIL.

Modern transportation Credit Card Authorization form:

Credit Card Number: _____ PayPal _____ (PayPal visit our website). Invoice: -----

Expiration: ____, ____, _____

Verification # (the last 3 or 4 digits on the back of the credit card): _____

Credit Card Billing Address:

Address: _____ City _____ State _____ Zip _____

Total Charges\$ _____ Gratuity: _____ Full balance will be charged within the cancellation terms, we process authorization.

(15% gratuity, and 8% which includes service fee, puc state tax, fuel surcharge will be added to all final bills, except already added to the contract)

Full contract charge will apply and is non-refundable .All deposit are non-refundable.

Client are informed that we could use (farm out) affiliated company service provider to provide service.

Rules, Regulations & Release of liability for Buses, Vans & Limousines:

1. No alcohol consumed by under the age of 21 years in any authorized vehicles. We reserve the right not to allow alcohol.
2. No SMOKING inside the vehicles, \$150.00 charge per incident. No exceptions. No use of any illegal drugs of any kind.
3. All tolls and parking and airport fees are not included in the contract rate.
4. Damages to the vehicles caused by the passengers/ guests, client/ the card holder are responsible for the full repair charges.
5. Charge of \$150-\$300 fees for any excessive clean up, and sanitation, and charge of \$30-\$100 for alcohol fee.
6. All unruly persons will be dropped off at the sole discretion of the driver with no refund.
7. We will not be responsible for any claim for missing, damaged, or stolen property.
8. Overtime will be billed in an **hour increments**. Customer agrees that overtime will be billed at the contracted rate.
9. Cancellations must be made by e-mail or fax within the cancellation terms (see above) to avoid being billed for the full contract.
10. Clients agree that replacement vehicles may be substituted in the event of any major mechanical issues, Accident, etc...
- 11-Additional time will be charged if clients are not ready to board the vehicles within 15 minutes on pick up & drop off contracts.
- 12-We reserve the right to refuse driving on any roads where conditions are unsafe, we reserve the right to refuse service to anyone.
- 13- Clients/guests to be informed that the vans are higher than usual vehicles and may be more difficult to get in and out of the vehicles especially for elderly guests and with medical condition. Guests must use caution to get in and out since our vans are higher.
- 14-Children under the age of 8 must be in a car seat or booster seat, and 4' 9" or taller be secured by a safety belt in the back seat.
- 15- Rides with multiple pickups /drop offs (except hourly rate) can be subject to additional charges of \$20.00 per stop-\$40 wait time.
- 16-Full charges also apply if the passenger fails to show up and/or fails to contact our office.
- 17-vehicles cannot be loaded beyond seating capacity.

All credit card, PayPal, and payment network direct pay payments are subject to 4% processing-convenience fees.

We are not responsible and do not accept any further dispute or claim regarding cash payment, tip/service fees, or the balance paid directly to the driver and will not honor any credit (except in writing with prior arrangement).

Quotes are valid for 24 hours. Rates are subject to availability. Confirmations are not guaranteed reservations, until guaranteed by valid method of payment.

By signing below (and e- signing) or replying to this e-mail or electronic (fax) form is considered as your approval to all terms and conditions. I agree to pay for any and all charges, over time, damages my party may cause during the rental periods. I also agree to the above terms, rules and regulations. All damages, over time, extra stops, additional wait time, are the sole discretion of the driver & will have charges. The prices above are best estimates only.

Client Name (Print): _____ Customer signature: _____ Date _____

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